

## 1. PURPOSE & SCOPE

Outback Manufacturing, Inc. (OBM) is committed to building strong vendor partnerships. These requirements apply to vendors of products or services produced to OBM specifications or our customers specified drawings or requirements that may affect product quality or delivery.

These requirements are in addition to the standard OBM Purchase Order Terms & Conditions and any quality terms that have been flowed down from our customer as part of the conditions detailed on our Purchase Order.

## 2. CERTIFICATES OF ANALYSIS/ CONFORMANCE

When required by contract or purchase order, C of C's will be provided and contain the following information:

- Name and address of manufacturer
- OBM Purchase Order or contract number
- Statement attesting that goods and services conform to all contract and associated drawing requirements
- Part number(s), as applicable
- Drawing number and revision level to which goods were manufactured
- Signature by supplier's responsible representative & date

## 3. NONCONFORMANCES

The vendor must submit a deviation request prior to shipment of any known nonconformance that will not be scrapped or reworked by the vendor. Nonconforming material must be clearly identified and segregated to prevent unintended use.

The vendor must have written approval (i.e.: a PO amendment, approved NCMR, fax, e-mail) for the deviation by OBM prior to shipment.

After approval, the non-conforming product must be clearly identified from any other product in shipment and the documented approval attached to the shipping paperwork.

*In the case of OBM-supplied items:* if there is evidence of damage, non-conformances or paperwork discrepancies, the supplier must notify OBM Quality within 3 working days of discovery. The OBM Material Review Board will determine what action is required.

#### **4. PACKAGING AND CONTAMINATION**

Components, materials and assemblies shipped to OBM or drop-shipped to other OBM vendors must be:

- Free of oil, grease, dirt, oxidation, metal shavings, sharp edges or burrs or other Foreign Object Debris (FOD).
- Packaged in a manner to prevent any sliding, distortion, bending, or other damage during transit.
- Easily identified by part or assembly number.

Shipping documents and product labeling should provide for clear identification of contents, including purchase order number, part numbers, revisions and serial numbers.

Documents (packing list, MSDS, inspection sheets, etc) attached to the outside of the container must be attached to allow damage-free removal.

#### **5. CHANGES IN PRODUCT OR PROCESS DEFINITIONS**

Once the vendor has established its process approved with a First Article Inspection Report (FAIR), they must notify OBM of any changes in the product or process used in the manufacture or processing of the product.

OBM reserves the right for approval of the product, parts and/or materials used, processes performed or equipment utilized by the vendor in fulfilling OBM's purchase order.

#### **6. RIGHT OF ACCESS**

When requested, the vendor must agree to the right of entry and access for OBM personnel, its customers or regulatory agencies into its facilities and access to all records, at any level of the supply chain, involved under the performance of the purchase order or contract.

#### **7. RECORD RETENTION**

The vendor must maintain records providing evidence of the conformity of products produced under OBM's purchase order for a minimum of 7 years from the date of manufacturing. These records must be made available to OBM, its customers or regulatory agencies upon request.

**8. FLOW DOWN REQUIREMENTS**

Vendors are fully responsible for controlling quality of their suppliers of subcontracted materials and processes including the responsibility to flow down **OBM** or **OBM's** customers Quality Requirements.

**9. FIRST ARTICLE INSPECTIONS**

When required by purchase order, the vendor must perform a first article inspection per the AS9102 (Rev B) standard prior to release of the first production product to verify that all dimensions, features, and product attributes meet specified requirements. Documentation of first article inspection must be submitted for review and approval by OBM Quality prior to or included with the first production shipment.

First article inspection must be performed from the first production run of a new part or following any subsequent change that invalidates the previous first article inspection result. In the case of changes to an existing part, a partial first article will be acceptable unless stated otherwise on the purchase order.

First article characteristics found to be nonconforming are to be handled per section 3.

Rev	Revision Summary	Author / Date	Approval
A	Original issue.	J.WALKER 01/06/17	DCO 031